



# ROOM RESERVATION FORM

September 9, 10, 11 & 12, 2012

ROOM TYPE	AZ GRAND RATE	PWA RATE PER DAY
K = 1 KING BED	\$250.00 + Tax	\$159.00 + Tax
Q = 2 QUEEN BEDS	\$250.00 + Tax	\$159.00 + Tax
RV1 = Resort One Bedroom Villas	\$450.00 + Tax	\$376.00 + Tax
RV2 = Resort Two Bedroom Villas	\$650.00 + Tax	\$549.00 + Tax

<b>PWA USE ONLY</b>	
MF [ ]	WD [ ]
RP [ ]	SP [ ]
# _____	

Note: Executive Board Suites are available as sleeping rooms ONLY outside of the meeting area, but are limited. Contact PWA for details.

**MANUFACTURERS ONLY: IMPORTANT INFORMATION:** Your Meeting Room (which must be listed on the first line) **MUST** have a departure date of 9/13. **Should** your final schedule allow you to depart by noon on 9/12, you will need to change your departure date with PWA before May 25th. Failure to list your departure date as 9/13 may cause scheduling problems and missed meeting opportunities.

**\*Manufacturers only: PLEASE list the person who will be staying in your Meeting Room on the first line.**

PWA USE ONLY	ROOM TYPE	NAME(S) OF PERSON(S) IN ROOM	ARRIVAL DATE	DEPART DATE
	*	_____	_____	_____
		_____	_____	_____
		_____	_____	_____
		_____	_____	_____

Please list all delegates. For Room Partners please list both names on the same line.

If delegates are NOT staying at the Hotel, print MOA under Room Type.

**SPECIAL NOTE: ALL Rooms are NON-SMOKING. All REQUESTS are subject to AVAILABILITY. BY COMPLETING AND RETURNING THIS FORM YOU AGREE TO ALL OF THE TERMS.**

**Arizona Grand Resort reserves the following rights under the Room Cancellation Clause:**

When this room reservation form is received by the Arizona Grand Resort, the Resort will at that time charge your credit card for the cost of your room plus tax for each night for which you have reserved a room at the Resort. That payment to the Resort will be non-refundable in the event of a cancellation of one or all of your reserved room nights. If you are eligible for a credit, it will be at the sole discretion of the Resort based on their ability to rebook the room nights for which you have canceled. Approved room credits will be issued within a week of the close of the Conference Program. You will still be required to present a credit card at check-in to gain access to the Resort's ancillary services. By returning this room reservation form, you agree to these terms and agree not to contest any such charge to your credit card.

**Deadline for changes to Room requirements is May 25th,**

**at which time this form will be forwarded to the Resort for processing and billing.**

**Changes made between May 26th and August 15th will be subject to a \$15.00 per room administrative fee, changes made after August 15th will be subject to a \$25.00 per room fee.**

**SPECIAL NOTE: CHECK-IN TIME IS 4:00PM \*\*\* CHECK-OUT TIME IS 12:00 NOON**

Company: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Fax: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Email: \_\_\_\_\_

**All reservations must be guaranteed by credit card ONLY.**

[ ] Master Card [ ] VISA [ ] AMEX Expiration Date:

Card Number:     -     -     -     Security Code:

Print Name of Card Holder: \_\_\_\_\_ Signature of Card Holder: \_\_\_\_\_

**PLEASE RETURN FORM VIA FAX (760) 346-5847 OR MAIL TO:**

PWA  
41-701 CORPORATE WAY #1  
PALM DESERT, CA 92260

PWA has blocked a specific amount of rooms for the PWA Conference. However, PWA cannot guarantee that you will receive all of the rooms you have requested above. PWA will do all we can to assist you in finding alternative hotels in the event we are over booked. This form must be completed and received by PWA no later than April 6th.